



Splendid

WEDDINGS & EVENTS, LLC

Certified Wedding and Event Planner: Sandra Alvarez

WEDDING DESIGN

- Unlimited consultations via email and phone
- Up to three 4 planning and design meetings including
 - Venue walk through
 - Inspiration board and design concept
 - Help with selection of color scheme
 - Selection of table centerpieces
- Selection of special linens and place settings
 - Special lighting design
 - Backdrops and drapery
 - Furniture rental and props
 - Cake and dessert table design
- Florist research/referrals and design of floral arrangements
- Rental research/referrals and design of floral arrangements
 - Ceremony and reception décor design + selection
 - Production work such (does not include cost of materials)
 - Assistance with purchasing of materials + rental orders
 - Creation of floor plan layout for ceremony + reception
- Work with florist, lighting designer, rental company, etc. to assist with design, logistics and set up.
- Set up and tear down of all decor not handled by another vendor
 - Includes one Assistant

Planning | Design | Coordination

(p:) 312-928-9120

(e): info@splendidweddingsandevents.com

(w): www.splendidweddingsandevents.com

(fb): www.facebook.com/splendidweddingsandevents